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**France-Paris: Catering services  
2016/S 184-329326**

**Contract notice**

**Services**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

European Securities and Markets Authority (ESMA)  
CS 60747, 103 rue de Grenelle  
Paris Cedex 07  
75345  
France

E-mail: [procurement@esma.europa.eu](mailto:procurement@esma.europa.eu)

NUTS code: FR101

**Internet address(es):**

Main address: [www.esma.europa.eu/page/procurement](http://www.esma.europa.eu/page/procurement)

**I.2) Joint procurement**

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1896>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1896>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4) Type of the contracting authority**

European institution/agency or international organisation

**I.5) Main activity**

Economic and financial affairs

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Catering services.

**II.1.2) Main CPV code**

55520000

**II.1.3) Type of contract**

Services

**II.1.4) Short description:**

The catering services include coffee breaks, lunch breaks, exceptionally dinners and parties, as well as the supply of catering stock.

- II.1.5) **Estimated total value**
- II.1.6) **Information about lots**  
This contract is divided into lots: no
- II.2) **Description**
- II.2.1) **Title:**
- II.2.2) **Additional CPV code(s)**
- II.2.3) **Place of performance**  
NUTS code: FR101
- II.2.4) **Description of the procurement:**  
The catering services include coffee breaks, lunch breaks, exceptionally dinners and parties, as well as the supply of catering stock.
- II.2.5) **Award criteria**  
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Duration in months: 24  
This contract is subject to renewal: yes  
Description of renewals:  
2 renewals for 1 year each.
- II.2.10) **Information about variants**  
Variants will be accepted: no
- II.2.11) **Information about options**  
Options: no
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**  
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**

**Section III: Legal, economic, financial and technical information**

- III.1) **Conditions for participation**
- III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**  
List and brief description of conditions:  
See tender specifications.
- III.1.2) **Economic and financial standing**  
Selection criteria as stated in the procurement documents
- III.1.3) **Technical and professional ability**  
Selection criteria as stated in the procurement documents
- III.1.5) **Information about reserved contracts**
- III.2) **Conditions related to the contract**
- III.2.1) **Information about a particular profession**
- III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 25/10/2016

Local time: 15:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 26/10/2016

Local time: 11:00

Place:

European Securities and Markets Authority headquarters, 103 rue de Grenelle, 75007 Paris, FRANCE.

Information about authorised persons and opening procedure:

Tenderers may identify 1 participant to attend the opening session. This person must be identified to ESMA at latest 2 days before the opening session by e-mail to [procurement@esma.europa.eu](mailto:procurement@esma.europa.eu)

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

General Court

rue du Fort Niedergrünwald

Luxembourg

Luxembourg

Internet address:[www.curia.europa.eu](http://www.curia.europa.eu)

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

Within 2 months of notification to the plaintiff, or, in the absence thereof, of the day on which it came to their knowledge.

Note: a complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

13/09/2016