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**France-Paris: Catering Services for Meetings and Events  
2019/S 147-360899**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

European Securities and Markets Authority (ESMA)  
CS 60747 — 103 rue de Grenelle  
Paris  
75345 Cedex 07  
France  
E-mail: [procurement@esma.europa.eu](mailto:procurement@esma.europa.eu)  
NUTS code: FR101

**Internet address(es):**

Main address: <http://www.esma.europa.eu/page/procurement>

**I.2) Information about joint procurement**

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=5260>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=5260>

**I.4) Type of the contracting authority**

European institution/agency or international organisation

**I.5) Main activity**

General public services

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Catering Services for Meetings and Events  
Reference number: PROC/2019/09

**II.1.2) Main CPV code**

55520000

**II.1.3) Type of contract**

Services

**II.1.4) Short description:**

ESMA needs catering services and supplies for meetings and events, primarily at ESMA headquarters – but exceptionally elsewhere in the Paris metropolitan area.

II.1.5) **Estimated total value**

Value excluding VAT: 1 000 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

II.2.3) **Place of performance**

NUTS code: FR10

Main site or place of performance:

Paris.

II.2.4) **Description of the procurement:**

The catering is required mostly for meetings and includes the following (non-exhaustive): coffee break, sandwich and buffet menu (cold or hot) and supply of stock items.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 1 000 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The duration of the contract 12 months, renewable maximum 3 times, each time for 12 months.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project:

EU administrative appropriations

II.2.14) **Additional information**

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

Notice number in the OJ S: [2019/S 130-317838](#)

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 05/09/2019

Local time: 23:59

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 06/09/2019

Local time: 10:00

Place:

ESMA current premises.

Information about authorised persons and opening procedure:

Tenderers may send a representative to the opening session, however this must be notified to ESMA at least 2 working days in advance of the opening session. During the opening session only the physical integrity and timeliness of the tenders is checked.

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: yes

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

General Court

rue du Fort Niedergrunewald

Luxembourg

L-2925

Luxembourg

Internet address: <http://www.curia.europa.eu>

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

See internet address provided in the Section I.3).

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

25/07/2019