France-Paris: Consultancy for services in the field of facility management
2019/S 033-073168

Contract notice

Services

Legal Basis:
Directive 2014/24/EU

Section I: Contracting authority
I.1) Name and addresses
European Securities and Markets Authority (ESMA)
CS 60747- 103, rue de Grenelle
Paris
75345 Paris Cedex 07
France
E-mail: procurement@esma.europa.eu
NUTS code: FR101
Internet address(es):
Main address: http://www.esma.europa.eu/page/procurement

I.1) Name and addresses
European Bank Authority (EBA)
20, Avenue André Prothin
Courbevoie
92400
France
E-mail: procurement@eba.europa.eu
NUTS code: FR101
Internet address(es):
Main address: http://www.eba.europa.eu/

I.2) Information about joint procurement
The contract involves joint procurement

I.3) Communication
The procurement documents are available for unrestricted and full direct access, free of charge, at: https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4463
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority
European institution/agency or international organisation

I.5) Main activity
Economic and financial affairs

Section II: Object
II.1) Scope of the procurement

II.1.1) Title:
Consultancy for services in the field of facility management
Reference number: PROC/2019/01

II.1.2) Main CPV code
79993100

II.1.3) Type of contract
Services

II.1.4) Short description:
Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.1.5) Estimated total value
Value excluding VAT: 2 810 000.00 EUR

II.1.6) Information about lots
This contract is divided into lots: yes
Tenders may be submitted for one lot only

II.2) Description

II.2.1) Title:
Reception and hostess services
Lot No: 1

II.2.2) Additional CPV code(s)
79992000

II.2.3) Place of performance
NUTS code: FR1

II.2.4) Description of the procurement:
Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.2.5) Award criteria
Criteria below
Price

II.2.6) Estimated value
Value excluding VAT: 450 000.00 EUR

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system
Duration in months: 12
This contract is subject to renewal: yes
Description of renewals:
Renewable up to three times, each time for 12 months.

II.2.10) Information about variants
Variants will be accepted: no

II.2.11) Information about options
Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

II.2) Description

II.2.1) Title:
Handyman
Lot No: 2

II.2.2) Additional CPV code(s)
79993000

II.2.3) Place of performance
NUTS code: FR1

II.2.4) Description of the procurement:
Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.2.5) Award criteria
Criteria below
Price

II.2.6) Estimated value
Value excluding VAT: 800 000.00 EUR

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system
Duration in days: 12
This contract is subject to renewal: yes
Description of renewals:
Renewable up to three times, each time for 12 months.

II.2.10) Information about variants
Variants will be accepted: no

II.2.11) Information about options
Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

II.2) Description

II.2.1) Title:
Administrative and facility management support
Lot No: 3
II.2.2) **Additional CPV code(s)**
- 79500000
- 79990000

II.2.3) **Place of performance**
NUTS code: FR1

II.2.4) **Description of the procurement:**
Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.2.5) **Award criteria**
Criteria below
Price

II.2.6) **Estimated value**
Value excluding VAT: 1 050 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 12
This contract is subject to renewal: yes
Description of renewals:
Renewable up to three times, each time for 12 months.

II.2.10) **Information about variants**
Variants will be accepted: no

II.2.11) **Information about options**
Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**
Security guards
Lot No: 4

II.2.2) **Additional CPV code(s)**
- 79710000

II.2.3) **Place of performance**
NUTS code: FR1

II.2.4) **Description of the procurement:**
Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.2.5) **Award criteria**
Criteria below

Price

II.2.6) Estimated value
Value excluding VAT: 510 000.00 EUR

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system
Duration in months: 12
This contract is subject to renewal: yes
Description of renewals:
Renewable up to three times, each time for 12 months.

II.2.10) Information about variants
Variants will be accepted: no

II.2.11) Information about options
Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.1.2) Economic and financial standing
Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability
Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure
Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system
The procurement involves the establishment of a framework agreement
Framework agreement with several operators

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)
The procurement is covered by the Government Procurement Agreement: no
IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure
Notice number in the OJ S: 2018/S 163-371710

IV.2.2) Time limit for receipt of tenders or requests to participate
Date: 18/03/2019
Local time: 23:59

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:
Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian,
Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian,
Swedish

IV.2.6) Minimum time frame during which the tenderer must maintain the tender
Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders
Date: 19/03/2019
Local time: 10:00
Place:
ESMA premises.

Information about authorised persons and opening procedure:
Tenderers may send a representative to the opening session, however this must be notified to ESMA at least
2 working days in advance of the opening session. During the opening session only the physical integrity and
timeliness of the tenders is checked.

Section VI: Complementary information

VI.1) Information about recurrence
This is a recurrent procurement: no

VI.2) Information about electronic workflows

VI.3) Additional information:

VI.4) Procedures for review

VI.4.1) Review body
General Court of the European Union
Rue du Fort Niedergrunewald
Luxembourg
L-2925
Luxembourg
Internet address: http://www.curia.europa.eu

VI.4.2) Body responsible for mediation procedures
European Ombudsman
1 avenue du Président Robert Schuman
Strasbourg
67001
France
Internet address: http://www.ombudsman.europa.eu/

VI.4.3) Review procedure
Precise information on deadline(s) for review procedures:
Within two months of the plaintiff being notified or, failing this, of the date on which it became known to them. A complaint made to the European Ombudsman neither suspends this period nor opens a new period for lodging appeals.

VI.4.4) **Service from which information about the review procedure may be obtained**
General Court of the European Union
Rue du Fort Niedergrünewald
Luxembourg
L-2925
Luxembourg
Internet address: [http://www.curia.europa.eu](http://www.curia.europa.eu)

VI.5) **Date of dispatch of this notice:**
08/02/2019