

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:73168-2019:TEXT:EN:HTML>

**France-Paris: Consultancy for services in the field of facility management  
2019/S 033-073168**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

European Securities and Markets Authority (ESMA)  
CS 60747- 103, rue de Grenelle  
Paris  
75345 Paris Cedex 07  
France  
E-mail: [procurement@esma.europa.eu](mailto:procurement@esma.europa.eu)  
NUTS code: FR101

**Internet address(es):**

Main address: <http://www.esma.europa.eu/page/procurement>

**I.1) Name and addresses**

European Bank Authority (EBA)  
20, Avenue André Prothin  
Courbevoie  
92400  
France  
E-mail: [procurement@eba.europa.eu](mailto:procurement@eba.europa.eu)  
NUTS code: FR101

**Internet address(es):**

Main address: <http://www.eba.europa.eu/>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4463>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4) Type of the contracting authority**

European institution/agency or international organisation

**I.5) Main activity**

Economic and financial affairs

**Section II: Object**

II.1) **Scope of the procurement**

II.1.1) **Title:**

Consultancy for services in the field of facility management  
Reference number: PROC/2019/01

II.1.2) **Main CPV code**

79993100

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.1.5) **Estimated total value**

Value excluding VAT: 2 810 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for one lot only

II.2) **Description**

II.2.1) **Title:**

Reception and hostess services  
Lot No: 1

II.2.2) **Additional CPV code(s)**

79992000

II.2.3) **Place of performance**

NUTS code: FR1

II.2.4) **Description of the procurement:**

Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.2.5) **Award criteria**

Criteria below  
Price

II.2.6) **Estimated value**

Value excluding VAT: 450 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12  
This contract is subject to renewal: yes  
Description of renewals:  
Renewable up to three times, each time for 12 months.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Handyman  
Lot No: 2

II.2.2) **Additional CPV code(s)**

79993000

II.2.3) **Place of performance**

NUTS code: FR1

II.2.4) **Description of the procurement:**

Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.2.5) **Award criteria**

Criteria below

Price

II.2.6) **Estimated value**

Value excluding VAT: 800 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 12

This contract is subject to renewal: yes

Description of renewals:

Renewable up to three times, each time for 12 months.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Administrative and facility management support  
Lot No: 3

II.2.2) **Additional CPV code(s)**

79500000  
79990000

II.2.3) **Place of performance**

NUTS code: FR1

II.2.4) **Description of the procurement:**

Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.2.5) **Award criteria**

Criteria below  
Price

II.2.6) **Estimated value**

Value excluding VAT: 1 050 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12  
This contract is subject to renewal: yes  
Description of renewals:  
Renewable up to three times, each time for 12 months.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Security guards  
Lot No: 4

II.2.2) **Additional CPV code(s)**

79710000

II.2.3) **Place of performance**

NUTS code: FR1

II.2.4) **Description of the procurement:**

Contracting authorities will require the contractor to provide full services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris (ESMA) and Paris La Défense (EBA).

II.2.5) **Award criteria**

Criteria below

Price

II.2.6) **Estimated value**

Value excluding VAT: 510 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Renewable up to three times, each time for 12 months.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

Notice number in the OJ S: [2018/S 163-371710](#)

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 18/03/2019

Local time: 23:59

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 19/03/2019

Local time: 10:00

Place:

ESMA premises.

Information about authorised persons and opening procedure:

Tenderers may send a representative to the opening session, however this must be notified to ESMA at least 2 working days in advance of the opening session. During the opening session only the physical integrity and timeliness of the tenders is checked.

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

General Court of the European Union

Rue du Fort Niedergrunewald

Luxembourg

L-2925

Luxembourg

Internet address: <http://www.curia.europa.eu>

VI.4.2) **Body responsible for mediation procedures**

European Ombudsman

1 avenue du Président Robert Schuman

Strasbourg

67001

France

Internet address: <http://www.ombudsman.europa.eu/>

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

Within two months of the plaintiff being notified or, failing this, of the date on which it became known to them. A complaint made to the European Ombudsman neither suspends this period nor opens a new period for lodging appeals.

VI.4.4) **Service from which information about the review procedure may be obtained**

General Court of the European Union  
Rue du Fort Niedergrünwald  
Luxembourg  
L-2925  
Luxembourg  
Internet address: <http://www.curia.europa.eu>

VI.5) **Date of dispatch of this notice:**

08/02/2019