

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:319269-2018:TEXT:EN:HTML>

**France-Paris: Consultancy for services in the field of facility management
2018/S 140-319269**

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

European Securities and Markets Authority (ESMA)
CS 60747- 103, rue de Grenelle
Paris
75345 Paris Cedex 07
France

E-mail: procurement@esma.europa.eu

NUTS code: FR101

Internet address(es):

Main address: <http://www.esma.europa.eu>

I.1) Name and addresses

European Banking Authority (EBA)
1 Canada Square
London
E14 5AA
United Kingdom

E-mail: procurement@eba.europa.eu

NUTS code: UKI

Internet address(es):

Main address: <http://www.eba.europa.eu/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=3871>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

Consultancy for services in the field of facility management
Reference number: PROC/2018/05

II.1.2) **Main CPV code**

79993100

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

Contracting authorities will require skilled consultants to provide services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris or La Défense: to ESMA from Q42018 and to EBA after its relocation to France.

II.1.5) **Estimated total value**

Value excluding VAT: 5 540 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

79992000

79993000

II.2.3) **Place of performance**

NUTS code: FR

NUTS code: FR1

II.2.4) **Description of the procurement:**

Contracting authorities will require skilled consultants to provide services around soft facility management services such as reception, management of inventory and assets, post office, facility management support and helpdesk, security, handyman, travel arrangements and event planning, for their office and staff in Paris or La Défense: to ESMA from Q42018 and to EBA after its relocation to France.

II.2.5) **Award criteria**

Criteria below

Price

II.2.6) **Estimated value**

Value excluding VAT: 5 540 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Renewable up to three times, each time for 12 months.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 28/08/2018

Local time: 15:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date: 30/08/2018

Local time: 10:00

Place:

ESMA premises.

Information about authorised persons and opening procedure:

Tenderers may send a representative to the opening session, however this must be notified to ESMA at least 2 working days in advance of the opening session. During the opening session only the physical integrity and timeliness of the tenders is checked.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

3 years.

VI.2) Information about electronic workflows

VI.3) Additional information:

VI.4) Procedures for review

VI.4.1) Review body

General Court of the Court of Justice of the European Union

Rue du Fort Niedergrunewald

Luxembourg

L-2925

Luxembourg

Internet address: <http://www.curia.europa.eu>

VI.4.2) Body responsible for mediation procedures

European Ombudsman

1 avenue du Président Robert Schuman

Strasbourg

67001

France

Internet address: <http://www.ombudsman.europa.eu/>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures:

Within 2 months of the plaintiff being notified or, failing this, of the date on which it became known to them. A complaint made to the European Ombudsman neither suspends this period nor opens a new period for lodging appeals.

VI.4.4) Service from which information about the review procedure may be obtained

General Court of the Court of Justice of the European Union

Rue du Fort Niedergrünewald

Luxembourg

L-2925

Luxembourg

Internet address: <http://www.curia.europa.eu>

VI.5) **Date of dispatch of this notice:**
17/07/2018