

[Project's name]

Final Report Template

Section 1: Summary and context of the Delegation.

[...]

Section 2: Activities carried out during the Implementation of the Delegation (i.e. directly related to the Delegation and described in the Agreement) and broken down by Project.

[...]

Section 3: Budget implementation report. This report shall include information on legal commitments and costs incurred during the Implementation of the Delegation.

[...]

Section 4: Difficulties encountered and measures taken to overcome problems during the Implementation of the Delegation.

[...]

Section 5: Changes introduced during the Implementation of the Delegation.

[...]

Section 6: Final assessment of the achievements and results of the Implementation of the Delegation.

[...]