France-Paris: Catering Services for Meetings and Events
2019/S 147-360899

Contract notice

Services

Legal Basis:
Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses
European Securities and Markets Authority (ESMA)
CS 60747 — 103 rue de Grenelle
Paris
75345 Cedex 07
France
E-mail: procurement@esma.europa.eu
NUTS code: FR101

Internet address(es):
Main address: http://www.esma.europa.eu/page/procurement

I.2) Information about joint procurement

I.3) Communication
The procurement documents are available for unrestricted and full direct access, free of charge, at: https://etendering.ted.europa.eu/cft/cft-display.html?cftId=5260
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: https://etendering.ted.europa.eu/cft/cft-display.html?cftId=5260

I.4) Type of the contracting authority
European institution/agency or international organisation

I.5) Main activity
General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:
Catering Services for Meetings and Events
Reference number: PROC/2019/09

II.1.2) Main CPV code
55520000

II.1.3) Type of contract
Services

II.1.4) Short description:
ESMA needs catering services and supplies for meetings and events, primarily at ESMA headquarters – but exceptionally elsewhere in the Paris metropolitan area.

II.1.5) **Estimated total value**
Value excluding VAT: 1 000 000.00 EUR

II.1.6) **Information about lots**
This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

II.2.3) **Place of performance**
NUTS code: FR10
Main site or place of performance:
Paris.

II.2.4) **Description of the procurement:**
The catering is required mostly for meetings and includes the following (non-exhaustive): coffee break, sandwich and buffet menu (cold or hot) and supply of stock items.

II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**
Value excluding VAT: 1 000 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 48
This contract is subject to renewal: yes
Description of renewals:
The duration of the contract 12 months, renewable maximum 3 times, each time for 12 months.

II.2.10) **Information about variants**
Variants will be accepted: no

II.2.11) **Information about options**
Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: yes
Identification of the project:
EU administrative appropriations

II.2.14) **Additional information**

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

III.1.2) **Economic and financial standing**
Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

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https://ted.europa.eu/TED
Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure
Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system
The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)
The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure
Notice number in the OJ S: 2019/S 130-317838

IV.2.2) Time limit for receipt of tenders or requests to participate
Date: 05/09/2019
Local time: 23:59

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:
Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) Minimum time frame during which the tenderer must maintain the tender
Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders
Date: 06/09/2019
Local time: 10:00
Place:
ESMA current premises.
Information about authorised persons and opening procedure:
Tenderers may send a representative to the opening session, however this must be notified to ESMA at least 2 working days in advance of the opening session. During the opening session only the physical integrity and timeliness of the tenders is checked.

Section VI: Complementary information

VI.1) Information about recurrence
This is a recurrent procurement: yes
VI.2) Information about electronic workflows

VI.3) Additional information:

VI.4) Procedures for review

VI.4.1) Review body
    General Court
    rue du Fort Niedergrunewald
    Luxembourg
    L-2925
    Luxembourg
    Internet address: http://www.curia.europa.eu

VI.4.2) Body responsible for mediation procedures

VI.4.3) Review procedure
    Precise information on deadline(s) for review procedures:
    See internet address provided in the Section I.3).

VI.4.4) Service from which information about the review procedure may be obtained

VI.5) Date of dispatch of this notice:
    25/07/2019